

8b. Complaints and Appeals Form

Student name:	
Date of complaint/appeal:	
Explanation of Complaint/Appeal: Provide a summary of the initial Complaint / Appeal clearly identifying the context of the matter. • Unit of study • Date of assessment decision	
By submitting my appeal, I confirm that the information provided is true and correct.	

Supporting evidence – wherever possible, please include evidence related to your complaint/appeal.

You will receive an email advising that your complaint/appeal has been received.

You may be contacted by the investigating officer for further information and evidence.

Email the completed form to info@educlick.com.au

Attention: Training manager.